

WENDELYN Y. OSBORNE

114 Little River 707, Ashdown, Arkansas 71822 / 870-245-9359

SUMMARY OF QUALIFICATIONS:

- Work closely with members of Congress and their staffs
- Excellent analytical and problem-solving skills
- Adept in conflict resolution and employee issues
- Outstanding interpersonal and communication skills
- Proven success in lobbying/presenting health issues to local, state, and federal government
- Motivational speaker and manager

EDUCATION:

Henderson State University, Arkadelphia, AR – Master of Science, May 1995

Ouachita Baptist University, Arkadelphia, AR – Bachelor of Arts, May 1993

EXPERIENCE:

- 2001 to present** **Healthcare Advocate**
Assist Congressman Mike Ross (AR-4) in educating Members of Congress and encouraging them to co-sponsor legislation HR 2820, “Reconstructive Surgery Act of 2007”.
Research and provide statistics to educate Members of Congress concerning reconstructive procedures. Organize conference calls with decision makers across the nation to increase awareness of health-related issues as they pertain to legislation.
- 2007 to present** **Substitute Teacher/Little Rock & Pulaski County School Districts**
Educate students while instructor is out on extended leave.
Follow curriculum outlined by the school as well as supplied lesson plans.
- 2006 to present** **Annual Fund-Raising Chair and Coordinator/ “Course of Dreams” Golf Challenge**
Created, developed, and implemented all phases of the annual “Course of Dreams” Golf Challenge; including planning, marketing, organizing individuals and businesses for sponsorships, and silent auction donations. Recruited and managed event volunteers. Presently working on 2008 Golf Challenge.
- 2004 to 2005** **Sales Associate/Dillard’s**
Recognized as one of the store’s top sellers. Directed all retail transactions in retail setting, managed inventory needs and stocked department accordingly.
- 1998 to 2000** **Family Development Specialist/The Crown Group**
Scheduled and conducted appointments for prospective foster parents within a 10 county area. Conducted annual evaluations to ensure foster parents were compliant with state regulations.

ACTIVITIES:

- 2007 to present** **Toastmaster**
Achieved Advanced Toastmaster Status